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LEED Technical Bulletin

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[What is covered in a Completeness Check?](#)

[Showcasing the LEED advantage](#)

[NEW - LEED Canada EB:O&M Average Scorecards](#)

[Welcomes and farewells at the LEED Canada Steering Committee](#)

What is covered in a Completeness Check?

The Completeness Check is the first step of the certification process and yet many project teams are not fully aware of what *is* and *is not* part of this first step.

CaGBC staff do not verify that all required documentation has been provided or that all files provided are viewable; this is the applicant's responsibility. As part of the Completeness Check, CaGBC staff verify that key documents and information have been provided. Staff also look briefly for major scope issues that might impact the overall review.

The objective is to ensure that the certification project has an appropriate scope for the given rating system. This includes verifying information related to the LEED Project Site Area, leased spaces, energy review documentation, photos and drawing packages. If these items are unclear, it can result in many pending credits. In order to avoid confusion about the scope and basic outline of the project, the project team should articulate any pertinent information that might affect the review in the overall project narrative, be it general project information or larger scope issues.

Ensuring the completeness of project submissions at the beginning of the review process enables the review team to focus on providing effective and efficient reviews which benefits all parties.

The Completeness Check is not a formal round of review.

For further details please see the freshly updated [Internal Completeness Check Tool](#), which now includes LEED Canada NC 2009.

[Back to table of contents »](#)

Showcasing the LEED advantage

This year the CaGBC announced the 1,000th LEED project certified in Canada, giving us the second largest number of certified buildings in the world, after the United States. If you are wondering what kind of impact LEED certification has had on our communities, take a look at this data which details what

LEED certification in Canada has led to:

- Energy savings of 1,600,321 eMWh, enough to power 54,307 homes in Canada for a full year.
- A 312,006 CO₂e tonne reduction in greenhouse gas emissions, equivalent to taking 58,980 cars off the roads for a year.
- Water savings totaling over 3.3 billion liters, the equivalent of 1,336 Olympic sized swimming pools.
- Recycling over 2 million tonnes of construction/demolition waste, which represents 639,642 garbage truck loads.
- Installing 100,239 sq meters of green roofs, or an area the size of 66 NHL hockey rinks.

Furthermore, LEED certification provides a plethora of benefits that directly affect individuals and businesses. These include immediate health benefits, increased productivity, higher return on investments and setting you above in a competitive business landscape. For a quick view, the CaGBC is pleased to offer an [outline of the benefits of green buildings](#) as further described in The Business Case for Green Building report by the World Green Building Council.

[Back to table of contents »](#)

NEW - LEED Canada EB:O&M Average Scorecards

The CaGBC is pleased to release the LEED Canada EB:O&M 2009 Average Scorecard. Similar to the scorecard for LEED Canada-NC 1.0, the average scorecard illustrates the percentage of projects that achieved each given credit, and a breakdown by level of certification is included. The scorecard provides insights that may help in establishing which credits to pursue on future projects, understanding that the context and priorities of each project are unique.

The Canadian Portfolio Manager tool launched today – for more information see our [website](#).

The scorecard will be updated regularly and is available on the CaGBC's website, under [Project Profiles and Stats](#). Please note that the specific Innovation in Operations and Regional Priority strategies are not listed. Please consult the list of preselected [Regional Priority credits](#) for those available in your area.

[Back to table of contents »](#)

Welcomes and farewells at the LEED Canada Steering Committee

The LEED Canada Steering Committee (LCSC) is the senior committee related to LEED providing policy, technical and market oversight of all LEED products in Canada. We have recently welcomed some new members to the LCSC, and we have had to bid farewell to others.

Alex Zimmerman (Applied Green Consulting) stepped down as co-chair of the Committee following several years with LCSC and previous CaGBC committees: LEED Canada Development Committee which was responsible for version 2009 products and the early LEED Product Steering Committee which oversaw the launch of the first LEED Canada rating systems. Alex has served on the CaGBC Board, as President of the CaGBC (2003-2005), and as a knowledgeable volunteer on several committees and task forces.

Also leaving LCSC is Jamie James (Tridel), who for the last several years has provided excellent representation for the perspective of LEED applicants and the multi-unit residential building sector in particular.

We are delighted to welcome Jennifer Sanguinetti (BC Housing) as co-chair of the LCSC. Jennifer brings a broad range of experience, including as an applicant and consultant, a project owner, a LEED Canada Certification Review Team Leader, and a member of the Energy & Engineering Technical Advisory Group (TAG).

Rob Smith (Minto Group) and Cindy Choy (Government of Manitoba) are also joining LCSC, and we welcome their considerable experience with green building practices and policies. The current members of the LCSC are:

Mark Lucuik (co-chair), *Morrison Hershfield Consulting Engineers*

Jennifer Sanguinetti (co-chair), *BC Housing*

Brenda Martens, *Aedify*

Cindy Choy, *Government of Manitoba*

Ed Lim, *ECOLibrium*, and Rob Smith, *Minto Group*

Sébastien Garon, *SÉBASTIEN GARON Architecture + Design*

Steve Kemp, *Enermodal Engineering*

Earlier this year we also grew and refreshed our list of Technical Advisory Group (TAG) volunteers, and we wish to thank all TAG members for the expertise they bring to the operation and development of the LEED program in Canada.

The CaGBC is very grateful to all our volunteers for the dedication they bring to the Council and the services they perform. They not only bring their experience to help guide the work of the Council, but also serve as ambassadors of high performance buildings across the country. Thank a volunteer you know today!

[Back to table of contents »](#)

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