



OTTAWA REGION

ORC CaGBC 2012 Board of Directors Call for Nomination

Call for Nominations for 2012 ORC CaGBC Board of Directors will close
Monday February 6th, 2012 at 9am (EST)

2012 Open Board Positions

The ORC CaGBC Board of Directors is looking to have 11 directors on the 2012 board. There are **six (6)** open seats for the upcoming election.

How to Apply

Applying is three (3) simple steps...

- 1 - Read the ORC CaGBC 'Chapter Organizational Bylaws',
- 2 - Completed the Nomination application form,
- 3 - Submit completed Nomination application, along with 1 photo and a copy of your CV to ed.ottawa@cagbc.org before the closing deadline.

To nominate someone, simply refer them to this page – they can accept the nomination by completing the above steps.

Next Steps

Nominating Committee will review all completed applications to select those candidates that meet the qualifications to stand for election by the ORC CaGBC Membership at large.

Qualified candidates will be notified by the Committee and their provided bio and photo distributed to the ORC CaGBC voting members and posted to the ORC CaGBC website by Thursday February 9th, 2012.

Candidates should plan to be available for the 2012 ORC AGM – February 23, 2012 and ORC CaGBC Board Meeting – March 7, 2012 (3-5pm)

Remember

- In order to run for the ORC CaGBC Board or to vote in the ORC CaGBC elections you **must be an Individual Member of the Ottawa Region Chapter** (ORC CaGBC). To confirm your membership status, login to your 'mycagbc' account or contact Teresa at ed.ottawa@cagbc.org or T.613.406.4220

Please contact Nomination Committee chair, **James McNeil** (2011-12 Past-President)
jmcneil@cwottawa.com with any questions.

Ottawa Region Chapter – Canada Green Building Council

www.ottawachapter.cagbc.org t. 613.406.4220 Ed.Ottawa@cagbc.org



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ORC CaGBC 2012 Board of Directors Roles and Commitments

Profile of the ideal Ottawa Region Chapter CaGBC Board Director

- Has leadership experience in the field of green buildings within their particular field/discipline/industry.
- Has the ability to be a leader and an advocate.
- Is self-motivated, has passion for sustainable building practices.
- Is capable of taking a lead role on committees with other members when required.

Commitment and Workload

- Will commit to serve for one (1) term of minimum one (1) year.
- Will strive to attend all Board meetings.
 - The Board meets monthly unless otherwise determined by the Directors, for an average duration of two (2) hours.
 - Advanced preparation time is required to read the board meeting agenda and any supplementary documents.
- Executive Committee (Chair, Vice Chair, Treasurer and Secretary) have an additional monthly meeting that requires a minimum of two (2) hours per month.
- Directors are also expected to serve on committees and possibly act as Committee Chair.
 - Committees report to the Board and provide much needed expertise to advance the Chapter's goals, objectives and programs. Time commitments vary based on the individual committees' goals and objectives. Executive Director supports the work of the committees. Reasonable time commitment expectation is one (1) meeting monthly or bi-monthly plus preparation time, depending on tasks of committee.
- Support, promote and attendance of Chapter Events and Activities, as possible.
- Attendance at Annual General Meeting

Responsibilities of the Ottawa Region Chapter (ORC CaGBC) Board,

as outlined in the 'Chapter Organizational Bylaws' [last revised February 2011]

Remuneration

The Directors shall receive no remuneration, but may be reimbursed for pre-approved expenses necessary and reasonably incurred by the Director while engaged in the affairs of the Chapter. No Director shall receive any profit or financial benefit directly or indirectly from his or her position as such.