

## Canada Green Building Council's Experienced Modellers List

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The following is *Canada Green Building Council's (CaGBC's) Experienced Modellers List*. This list replaces NRCan's list of Experienced Consultants that had been historically referenced as the approved list of energy simulation reviewers for LEED Canada. Additional detail is provided following the list of individuals.

Neal Bach, P.Eng.	Energy Profiles Limited	<a href="mailto:nbach@energyprofiles.com">nbach@energyprofiles.com</a>
Renée Baker	Enermodal Engineering Ltd.	<a href="mailto:rbaker@enermodal.com">rbaker@enermodal.com</a>
Melanie Chatfield, B.Eng	Stantec	<a href="mailto:Melanie.Chatfield@stantec.com">Melanie.Chatfield@stantec.com</a>
Christian Cianfrone, M.A.Sc., P.Eng.	Morrison Hershfield	<a href="mailto:ccianfrone@morrisonhershfield.com">ccianfrone@morrisonhershfield.com</a>
Brian Crossman, P.Eng.	Caneta Energy/Caneta Research Inc.	<a href="mailto:bcrossman@canetaenergy.com">bcrossman@canetaenergy.com</a>
Jack Cui, MSc., CEM	Recollective	<a href="mailto:jack@recollective.ca">jack@recollective.ca</a>
Luc Delestrade	Integrated Environmental Solutions	<a href="mailto:luc.delestrade@iesve.com">luc.delestrade@iesve.com</a>
Michael Dempsey, EIT	Integrated Designs Inc.	<a href="mailto:mdempsey@i-designs.ca">mdempsey@i-designs.ca</a>
Sebastiano DePani, ing., M.Sc.A.	SYSTÈMES ÉNERGIE TST INC.	<a href="mailto:sebastiano@tst-inc.ca">sebastiano@tst-inc.ca</a>
Brian Fountain, P.Eng.	GreenSim	<a href="mailto:bfountain@greensim.com">bfountain@greensim.com</a>
Frédéric Genest, ing., M.Sc.A.	Pageau Morel et associés inc.	<a href="mailto:fgenest@pageaumorel.com">fgenest@pageaumorel.com</a>
Clément Guénard	Arborus Consulting	<a href="mailto:clement@arborus.ca">clement@arborus.ca</a>
Chris Hadlock, P.Eng., M.A.Sc.	fluent group consulting engineers inc.	<a href="mailto:chadlock@fluentgroup.com">chadlock@fluentgroup.com</a>

Kateri Héon, ing., M.Sc.A.	Les Services exp inc.	<a href="mailto:kateri.heon@exp.com">kateri.heon@exp.com</a>
Curt Hepting, P.Eng., P.E.	EnerSys Analytics Inc.	<a href="mailto:chepting@enersys.ca">chepting@enersys.ca</a>
Bob Hum, M.A.Sc., P.Eng.	Caneta Energy /Caneta Research Inc.	<a href="mailto:bhum@canetaenergy.com">bhum@canetaenergy.com</a>
Robin Hutcheson, P.Eng.	Arborus Consulting	<a href="mailto:robinh@arborus.ca">robinh@arborus.ca</a>
Alex Hutton, P.Eng.	Stantec	<a href="mailto:alex.hutton@stantec.com">alex.hutton@stantec.com</a>
Randy Irwin, P.Eng	GENIVAR Inc.	<a href="mailto:randy.irwin@genivar.com">randy.irwin@genivar.com</a>
Christopher Jones, P.Eng.	EnerSys Analytics Inc.	<a href="mailto:cj@enersave.ca">cj@enersave.ca</a>
Leslie Jones	Morrison Hershfield	<a href="mailto:ljones@morrisonhershfield.com">ljones@morrisonhershfield.com</a>
Steve Kemp, PEng, MASc	Enermodal Engineering Ltd.	<a href="mailto:SKemp@enermodal.com">SKemp@enermodal.com</a>
Ellen Klein, B.Sc	Enermodal Engineering Ltd.	<a href="mailto:eklein@enermodal.com">eklein@enermodal.com</a>
Ravi Konat, P.Eng.	exp Services Inc.	<a href="mailto:ravi.konat@exp.com">ravi.konat@exp.com</a>
Salah Mahdi, PEng, BEMP, MSc	EnerSENSE Consulting Inc.	<a href="mailto:salah@enersense.ca">salah@enersense.ca</a>
Shaun Martin	Shaun Martin Consulting	<a href="mailto:smartin@shaunmartinconsulting.com">smartin@shaunmartinconsulting.com</a>
David W. Mather, P.Eng.	Zon Engineering Inc.	<a href="mailto:dwmather@zonengineering.com">dwmather@zonengineering.com</a>
Luka Matutinovic, P.Eng.	Halsall Associates	<a href="mailto:LMatutinovic@halsall.com">LMatutinovic@halsall.com</a>
Craig McIntyre, P.Eng.	Provident Energy Management Inc.	<a href="mailto:cmcintyre@pemi.com">cmcintyre@pemi.com</a>
Gabriel Montminy, Ing.	Roche	<a href="mailto:gabriel.montminy@roche.ca">gabriel.montminy@roche.ca</a>
Andrew Morrison, P.Eng.	Caneta Energy /Caneta Research Inc.	<a href="mailto:amorrisson@canetaenergy.com">amorrisson@canetaenergy.com</a>
Michel Parent, Eng., CMVP, EBCP	Techno Sim	<a href="mailto:mparent@technosim.com">mparent@technosim.com</a>

Meghan Patterson, P.Eng.	Honeywell Limited	<a href="mailto:Meghan.Patterson@Honeywell.com">Meghan.Patterson@Honeywell.com</a>
Julie Pett	MCW Consultants Ltd.	<a href="mailto:jpett@mcw.com">jpett@mcw.com</a>
Martin Roy, ing.	Martin Roy et associés	<a href="mailto:martin.roy@mra.qc.ca">martin.roy@mra.qc.ca</a>
Maurice Safatly, P.Eng	MMM Group Limited	<a href="mailto:safatlym@mmm.ca">safatlym@mmm.ca</a>
Lyle Scott, P.Eng.	Footprint	<a href="mailto:lyle.scott@sa-footprint.com">lyle.scott@sa-footprint.com</a>
Amarpreet Sethi, MSc., BEMP	Stantec	<a href="mailto:amarpreet.sethi@stantec.com">amarpreet.sethi@stantec.com</a>
Gordon F. Shymko, P.Eng.	G. F. Shymko & Associates Inc.	<a href="mailto:gshymko@gfshymko.com">gshymko@gfshymko.com</a>
Aaron Smith, P.Eng	M&R Engineering Ltd.	<a href="mailto:asmith@mreng.ca">asmith@mreng.ca</a>
Ruth Urban, PE (WI)	ICF Marbek	<a href="mailto:urban@marbek.ca">urban@marbek.ca</a>
Marlene Waters, B.A.Sc., P.Eng.	Enermodal Engineering Ltd.	<a href="mailto:MWaters@enermodal.com">MWaters@enermodal.com</a>
Kevin Watt, A.Sc.T., CMVP	HIDI RAE Consulting Engineers	<a href="mailto:kevin.watt@hidi.com">kevin.watt@hidi.com</a>

*The list of individuals and companies with modelling experience has been provided by the CaGBC for convenience only and for use solely in connection with the LEED Canada program. Use of this list for purposes other than those specified under the LEED Canada program is not warranted or endorsed by CaGBC. The individuals are not retained or employed by the CaGBC. The CaGBC is not responsible for the results obtained through any of these individuals and/or companies and does not warrant the quality of the services provided. The CaGBC hereby disclaims any liability in association with the services provided by any of the listed individuals and companies.*

Additional individuals will be added to *CaGBC's Experienced Modellers List* over time. The specific qualifications for *CaGBC's Experienced Modellers List* as well as the process for applying to be on the list are under development, and will be published in early 2012.

As articulated in the *LEED Canada 2009 Reference Guide for Green Building Design and Construction*, “computer simulation files must be prepared by or reviewed by an individual on the *CaGBC’s Experienced Modeller List*” (pages 259 and 296). Specifically, this means:

- Individuals on *CaGBC’s Experienced Modellers List* are acceptable as independent third party reviewers for the purposes of demonstrating compliance to Energy and Atmosphere (EA) Prerequisite 2 and Credit 1.
- The EA Prerequisite 2 and Credit 1 certification submissions (such as whole building energy simulations, prescriptive compliance reports, etc.) prepared by individuals on *CaGBC’s Experienced Modellers List* do not require an independent third party review.

*CaGBC’s Experienced Modellers List* is intended to be more comprehensive than the previous list, providing project teams with additional flexibility in the selection of energy model reviewers as well as energy modelling software platforms. The new list is also available to *LEED Canada-NC 1.0* and *LEED Canada-CS 1.0* projects seeking independent third party reviewers. Additionally, in an effort to further streamline and simplify certification, a Credit Interpretation Request (CIR) has been issued to allow *LEED Canada-NC 1.0* and *LEED Canada-CS 1.0* projects to use the *LEED Canada for New Construction and Major Renovations 2009* and *LEED Canada for Core and Shell Development 2009* submittal pathway that does not require a third party review of computer simulation files prepared by an individual on *CaGBC’s Experience Modellers List*. Refer to CIR #839 for details.

Individuals on *CaGBC’s Experienced Modellers List* bear significant responsibility as it relates to ensuring the integrity of LEED certification and providing value to clients, therefore all individuals listed above have agreed to adhere to the *Responsibilities and Code of Ethics for Individuals on CaGBC’s Experienced Modellers List*, provided below.

## **Responsibilities and Code of Ethics for Individuals on Canada Green Building Council's Experienced Modellers List**

Individuals on *Canada Green Building Council's (CaGBC's) Experienced Modellers List* shall abide by the following Responsibilities and Code of Ethics.

### **1. Responsibilities**

- 1.1 As the individual preparing an energy modelling report for LEED Canada's *Whole Building Energy Simulation* paths for Energy and Atmosphere (EA) Prerequisite 2 and Credit 1 without a review by a third party, I:
  - 1.1.1 Shall, at a minimum, have a direct supervisory role and involvement in the creation and quality review of the energy simulation output files, and the preparation of the energy modelling report;
  - 1.1.2 Shall have a comprehensive understanding of the systems and equipment used in the project being modelled for LEED Canada certification, as well as the simulation software, any workarounds and their associated engineering analyses;
  - 1.1.3 Shall be available to the CaGBC during the entire LEED Canada certification process and shall provide timely responses as required during the project review; and,
  - 1.1.4 Understand that if my involvement in the project terminates prior to completion of the LEED Canada certification process, I will notify the project team that they must engage the services of another individual on *CaGBC's Experienced Modellers List* to take over my responsibilities as detailed above.
  
- 1.2 As the individual conducting a third party review of an energy model created for LEED Canada's *Whole Building Energy Simulation* path for EA Prerequisite 2 and Credit 1, I:
  - 1.2.1 Shall, at a minimum, have a direct supervisory role and involvement in the review of the energy model simulation files and the preparation of the energy model review report;
  - 1.2.2 Shall have a comprehensive understanding of the systems and equipment used in the project being modelled for LEED Canada certification, as well as the simulation software, any workarounds and their associated engineering analyses; and,
  - 1.2.3 Shall have no other involvement in the project and shall not be a member of a firm with involvement in the project.
  
- 1.3 As the individual preparing energy modelling reports and/or conducting third party reviews of energy models, I:
  - 1.3.1 Will remain apprised of the most recent information regarding LEED energy modelling rules and protocols including, but not limited to, LEED Canada Reference Guides, Credit Interpretation Requests (CIRs), and supplemental guidelines.

1.4 As the individual on *CaGBC's Experienced Modellers List*, I shall notify the CaGBC in the event of any of the following within 30 days:

1.4.1 Changes in my professional circumstances, including but not limited to changes in employer, professional responsibilities, professional status, leaves of absences, contact information; or,

1.4.2 Desire to be removed from the list for any reason.

## **2. Code of Ethics**

2.1 As an individual on *CaGBC's Experienced Modellers List*, I:

2.1.1 Shall undertake only work that I am competent to perform by virtue of my training, ability and experience; and,

2.1.2 Shall conduct myself with integrity, honesty, fairness and objectivity in all energy modelling activities.

## **3. Signature**

By consenting to be included on *CaGBC's Experienced Modellers List*, I am accepting to abide by the above Responsibilities and Code of Ethics. I understand that I may be removed from this list at the discretion of the CaGBC.